**Area 4
Minutes of Meeting**

**Date**: Monday 4th February 2019

**Venue**: The Bay Horse, Goldsborough

# 1. Apologies for Absence

Malton
Peniston
Whitby
White Rose

Margaret apologised for the rescheduling of the meeting; this was unavoidable due to the venue double booking the meeting room.

# 2. Minutes of the last Meeting to be proposed and seconded

Proposed – Sheila from Ackworth

Seconded – Sarah Calderdale

# 3. Matters Arising

Apologies to White Rose who hadn’t received the update directly regarding the change of meeting date and consequently had turned up on the wrong date.

# 4. Open Forum

* Denise from East York RC, raised a concern about wobbly fences at the Area Arena Eventing Qualifier at Northallerton in Nov 2018. Margaret confirmed that the working hunter fences did not require ballasting down as they were knock down fences and the course had been inspected by Jan before the competition went ahead. A rider had contacted Mags directly concerning fence 10 and Tina from Northallerton confirmed that it had been ballasted; Margaret had thanked the competitor for bringing it to her attention and all parties were happy with the outcome.
* Sheila from Ackworth noted that when the horses had a tendency to spook as the commentator spoke as horses moved onto the second phase and there was more ‘entertaining’ commentary for the smaller classes. Margaret confirmed that it is normal to announce when a horse is moving to the second phase but noted that Sheila would like more consistency in the style of commentating. All concluded that event had been very well run, with riders enjoying the event and everyone liked the live scoring.
* Sheila from Ackworth requested if it would be possible to leave a muck trailer available so that competitors could skip out. Margaret was concerned that such a request would carry an additional charge and that riders should take it home with them – other clubs pointed out that there are muck trailers available near the yard and Margaret suggested a note should be left at declarations and with the car park stewards advising where competitors can leave their muck.

# 5. Chairpersons Report

**Eldwick Riding Club**Elwick Riding Club no longer affiliate due to low membership numbers and the cost to stay affiliated.

**Club Contacts**Request that all clubs confirm contacts to the Area secretary ahead the first area meeting every year. Currently pending an update from East Yorks, Denise Newsome to chase their Chair and Secretary.

**Live Scoring**Area 4 will be the first Area to use Live Scoring at all Area Qualifiers. This will help to alleviate the stress out of one person maintaining the scores.

The software has been developed by Miranda Collett and is currently used by Pony Club, BS, BE and BD.

A URL linking to the event will be published on the morning of the event. Reminder that all scores are still provisional.

Cost of the product is a nominal £200 fee for the affiliation and will need to be PAT tested on BRC computers. To offset the cost of Wifi for some locations, Lisa has suggested that Area 4 purchase a cost of a Dongle pay as you go which allows up to 5 devices to connect.

Area 4 may also need to consider purchasing some Chrome Books (@£140 ea) to ensure that we have adequate lap tops for Flu Vac checks at qualifiers. Pauline from Northallerton has suggested that the Area purchase two Chrome books to allow simultaneous scoring for dressage and showjumping

Lisa to confirm price for Dongle and Wifi.

Initiative unanimously voted in by all Clubs present at the meeting.

It has already been suggested that BRC use this for Championships, however they are currently creating their own solution.

**Grass Roots Training**Margaret has requested that all clubs promote this to their members. This is the first time that the Grassroots Training will be held in Area 4. As a reminder the cost for a full days training with Charlotte Wilson is only £50 and will be held at Bishop Burton on 27th April.

# 6. Treasure’s Report

Current Account - £11,371
Deposit Account - £9,100

Still waiting for an invoice from Bishop Burton to cover the cost of catering for Camp.

Also pending a vet bill for the HT.

Margaret has requested Toni to provide a breakdown by event

# 7. Competitions Secretary Report (and allocation of event responsibilities)

**Report from Sam (Competitions Secretary)**

I would like to say thank you to all clubs for being patient and prompt with their entries and changes for the SJ

I did have a hiccup with a club’s entry going straight to my trash! But Crisis averted. I have made a note to respond to all club entry emails, so please if you don’t get a reply by email then please text me and I can chase it up.

On Saturday we have 93 entries and on Sunday 161, giving a total of 254 entries.

The Arena Eventing, I thought, went well for our first try. On the Saturday we had 137 competitors and 108 on the Sunday (245 over the two days). The Live Scoring that Tina had in place was great and made the job for the scoring teams a lot easier. The system meant that people could see their scores as they happened and the results were out in record time. The same system is going to be used at SJ at Bishop and I hope the same smooth sailing will repeat itself.

A polite reminder that the Showx Closing date is Friday 15th Feb for Prelim Entries. The closing date for entries to head office for payment and Area 4 is Friday 22nd February

Good luck to all at the weekend and please get intouch if you have any questions

Calderdale asked why entries for the SX were so poor – explained that this is due to it being an early event; other dates have been reviewed but based on past experience it is important that we have an option to rerun the competition in the event it is postponed due to weather.

**Update from Jack (allocation of Responsibilities)**

New form circulated for SJ, listing responsibilities and number of volunteers with a request to return contact details of the helpers.

Toni from Harewood has suggested that we give a ‘Helper of the day’ a box of chocolate (or something similar). The person would be selected at random – all clubs agreed that this would be a good idea.

Jack has messaged all the Clubs where applicable to remind them to bring trophies to the next event. All have responded positively however Northallerton weren’t sure if they had the 110 trophy; Pauline from Northallerton to chase up.

Denise of East Yorks raised a query regarding the legality of sharing helper contact numbers with Jack. Jack and Jane to discuss separately, however the general consensus was that it was the clubs responsibility to obtain individuals permission before sharing with Jack.

# 8. Area 4 Liaison Report – Area Rep

Everything pertinent has already been shared with the clubs via email and Facebook.

**Area 4 Junior Rep** position is still vacant; this is an opportunity for Junior Members to add their input, but no one has stepped forward. Noone came forward in 2018 either.

**Taking Photos at events** – Jack commented that in other organisations, consent is required before taking photos of Juniors.

Pauline from Northallerton reminded everyone that there is a poster available that can e displayed on doors, declarations etc to remind everyone that there is a photographer and to liaise with them if they don’t wish to have their photos taken.

Faith to source poster for Indoor SJ

Sam to add a foot note on the Area Entry Forms

Jack to provide a junior written consent form to be signed at declaration and which should be stored for up to 7 years (Faith to build folder in the BRC cloud for this purpose).

# 9. Training Officers Report

**Grassroots**
Previously discussed. Scheduled for Bishop on 27th April

**Camp**
Margaret confirmed that Camp will definitely be at Epworth in 2019 – Senior dates 15-18 August. Potential to move it to Somerford in 2020 or return to Bishop if they can guarantee XC in the Park

A separate dressage camp will be held at Manor Grange

**RideSafe (Road and Safety)**
Harewood would like to run but too expensive and would like to open to all clubs

# 10. Health & Safety Office and Risk Assessment.

After discussion with Denise (East Yorks), Margaret would like someone else more qualified than herself to take on the role.

Denise (East York) will forward on a copy of the risk assessment form with new walkways.

# Next Meeting

8pm|Monday 29th April 2019
Bay Horse, Goldsborough, Knaresborough

